

2010 ATHENA® AWARD NOMINATION
INSTRUCTIONS

The ATHENA Award Program celebrates the potential of all women as valued members and leaders of the community and recognizes those who support them. The ATHENA Award honors individuals who strive toward the highest levels of professional accomplishment: women and men who excel in their chosen field, have devoted time and energy to their community in a meaningful way, and who also open paths so that others may follow. The purpose of ATHENA International is to encourage the opening of leadership opportunities for women and the Barry County Chamber of Commerce 2010 ATHENA Award Program adheres to that philosophy.

THE CRITERIA

ATHENA recipients must meet each of four specific criteria.

- ❖ **Assist women in reaching their full leadership potential.**
- ❖ Demonstrate excellence, creativity, and initiative in his or her business or profession.
- ❖ Provide valuable service by devoting time and energy to improving the quality of life for others in the community.
- ❖ The ATHENA nominee must be a Chamber member or employed by a Chamber member organization.

COMPLETING THE FORM

- ❖ Nominations for the ATHENA Award must be submitted using this nomination form (or a photocopy). The form must be typed or printed clearly.
- ❖ A computerized version may be submitted provided the format is identical.
- ❖ One additional sheet may be added to this form, and a resume may be submitted. Photos or other separate supporting documents should not accompany the form. These materials will not be considered during the selection committee deliberations.
- ❖ Please review the nomination form carefully to ensure that comprehensive, quantitative information is supplied which demonstrates the involvement, achievement, and leadership accomplishments of your nominee. The more complete the information provided, the more useful this form will be for those who judge this important award.

THE PROCESS

- ❖ A Selection Committee consisting of a diverse group of Chamber leaders will review all nomination forms and select the ATHENA Award recipient.
- ❖ The ATHENA Award recipient will be announced on Tuesday, October 5, 2010, at the Chamber of Commerce Annual Dinner. **Nominees and Nominators must be present.**

RETURN COMPLETED FORM TO:

Barry County Chamber of Commerce
Attn: Valerie Byrnes
221 W. State Street
Hastings, MI 49058

or submit electronically to valerie@mibarry.com
(call to confirm receipt at 269/945-2454)

SUBMISSION DEADLINE

Friday, September 10, 2010 by 5:00 p.m.
Extensions for the submission of nominations cannot be granted.

*Should you have any questions, please contact Valerie Byrnes,
President of the Barry County Chamber of Commerce.*

Signature ATHENA® Award Sponsors:



Firstbank





ATHENA[®] AWARD 2010
NOMINATION FORM (page 1 of 3)

NOMINEE: _____

Title or Position _____

Company _____

Business Address _____

City _____ State _____ Zip/Postal Code _____

Work Telephone _____ Home Telephone _____ Facsimile _____

E-mail Address _____

NOMINATOR: _____

Company Name _____

Work Telephone _____ Home Telephone _____ Facsimile _____

E-mail Address _____

Date of
Submission: _____

Signature ATHENA[®] *Award Sponsors*



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Please complete the following information:

ASSISTS WOMEN IN REACHING THEIR FULL LEADERSHIP POTENTIAL:

Describe how the nominee has supported women in leadership.

(The response to this point is a primary consideration in evaluating nominees – please be specific.)

PROFESSIONAL ACCOMPLISHMENTS:

List professional accomplishments. You may include professional affiliations, directorships, trusteeships or other designations.

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COMMUNITY SERVICE:

Describe local, state and national level participation, length of service and offices held in civic and service organizations, charitable activities, political pursuits, religious groups, etc.

OTHER MEMBERSHIPS, ACHIEVEMENTS, AWARDS, PUBLICATIONS:

Nominees may already have been honored for service to their profession, industry or community. They also may have publications to their credit or articles published supporting their service to their profession, industry or community. Please list awards and honors received which support this nomination.

ADDITIONAL INFORMATION PERTAINING TO CRITERIA:

Discuss briefly any additional factors you feel are important for consideration of your nominee for the ATHENA® Award.